



**SCHEDULE OF HOUSE IN MULTIPLE OCCUPATION (HMO)  
LICENSING FEES AND CHARGES**

EFFECTIVE 1 APRIL 2017

		Fee	Refund <sup>1</sup>
First application fee	<b>Mandatory licensing</b> (3 storey or more HMO, occupied by 5 or more occupants)	£564	£57
	<b>Additional licensing<sup>2</sup></b> (2 storey or more HMO, occupied by 4 or more occupants within designated area of Goole)	£427.50	£43
Renewal application fee	<b>Mandatory licensing</b> (as above)	£347	£35
	<b>Additional licensing<sup>2</sup></b> (as above)	£307	£30.50
Other fees and charges	Replacement licence where the only change is the licence holder	£63	
	Provision of floor plan <sup>3</sup>	£106	

Should you need further advice on the fee you should pay, please contact Private sector housing on 01482 396301 (selecting option 2) or email [private.sector.housing@eastriding.gov.uk](mailto:private.sector.housing@eastriding.gov.uk).

## Notes

1. Where a full and valid application is submitted on the first attempt, a refund may be made. In order to make a valid application you must submit a correctly completed application form accompanied by all supporting documentation, floor plan, certificates and the correct fee.
2. The additional licensing scheme only applies to HMOs within designated areas of Goole. For further information about the scheme please visit – <http://www2.eastriding.gov.uk/hmolicensing>.
3. A floor plan must be submitted with a HMO licence application. The plan does not have to be to scale and can be hand drawn but must be clear, approximately in proportion, include room measurements and show any floor area where the ceiling height is 1.5 metres or below. If you are unable to provide a floor plan the council can produce it for a fee.