Chairman's Sport Award

Award Criteria

The award aims to celebrate local sporting talent and the sheer hard work and determination shown by many individuals in providing opportunities in sport and play across the East Riding of Yorkshire. Members of the public as well as officers and members of the council using the following criteria can put nominations forward for any of the three categories below:

JUNIOR VOLUNTEER CATEGORY is aimed at young people under 18 years of age who have volunteered their time within their local club/organisation or school and assisted in coaching younger members or helped run teams, events or competitions within the previous year. Those nominated must reside within the boundaries of East Riding of Yorkshire.

TALENTED PERFORMER CATEGORY is open to young people and adults who have competed and excelled the previous year at national or international level within their chosen sport. Those nominated must reside within the boundaries of East Riding of Yorkshire.

SERVICE TO SPORT/PLAY CATEGORY is aimed at adults who are considered an 'Unsung Hero' within their local community and who have made an outstanding contribution devoting at least 10 years of their time at a club/group based within the East Riding of Yorkshire. Those nominated must reside within the boundaries of East Riding of Yorkshire.

The achievements for those nominated for the Junior Volunteer and Talented Performer Categories should be made within the last twelve months.

Please complete the form clearly and in black ink, continue on a separate sheet if necessary. Press cuttings, photographs, leaflets and brochures to support your nomination can be included.

Closing date for nominations in all award categories is **11 February 2013**

Thank you for taking the time to complete this form and you may be contacted if further information is required.

East Riding of Yorkshire Council will, on request, provide this document in Braille, audio or large print format.

If English is not your first language and you would like a translation of this document into any other language, please telephone (01482) 393939.

Guidance Notes

The judges read many applications and if details on your form are not clear your nomination will not stand out.

Who can make a nomination?
Anyone can make a nomination.

Who can be nominated?
Individuals, groups, organisations and businesses can be nominated but they must have a distinctive connection with the East Riding of Yorkshire, be based or have a base or be a resident within the area.

How do I nominate?
Nominations can be made by visiting www.eastriding.gov.uk/chairmansawards or by completing the nomination form. Press cuttings, photographs, leaflets and brochures to support your nomination can be included but the form must be completed in full.

The judging panels will assess each nomination based only on the information you provide, so the more detail you can include about the person or group you are nominating, the better. The suggested minimum is 200 words for the main part of the form – it is difficult for the judges to assess your nomination if you do not include much information.

Can I send letters of support?
Letters of support should be from those who have first hand knowledge of and who can endorse the nominee's contribution.

What is the closing date for nominations?
The closing date for all award categories is **11 February 2013**.

Can I make changes to the information I have submitted?
Wherever possible the civic office must be advised of any important changes or additions to information supplied on the nomination form such as change of address, etc. If circumstances relating to this nomination change in anyway please notify the civic office immediately on (01482) 393260 or email chairmans.awards@eastriding.gov.uk.

Are nominations acknowledged?
All nominations will be acknowledged but it is not possible to enter into details on the merits of any particular nomination and its progress.

How are the nominations judged?
A panel of judges' meet in February / March to draw up a shortlist of three finalists who will be invited to the ceremony at The Spa Bridlington in May where the winner is announced.

It is important that the information you provide is as comprehensive as possible as the judging panel use this information to assess the suitability of the nomination.

How will I find out if the nomination is successful?
Following the judging panels you will be contacted and invited to the ceremony if your nomination has been shortlisted. If, after the Chairman's Award ceremony has taken place in May, your nominee has not been successful you may assume the nomination has lapsed.

Who can I contact for more information?
If you need more information or are unsure of the award categories contact Sarah Asquith on (01482) 393260 or email: chairmans.awards@eastriding.gov.uk or visit www.eastriding.gov.uk/chairmansawards

Chairman's Sport Award

Please fill out the form clearly and write in black ink

Your name: ……

Your full postal address: ……

Postcode: ……...

Your contact telephone number including area code: …….

Your email address: ……...

I wish to nominate (insert name): …….

Nominee(s) full postal address: …….

Postcode: ……...

Nominee(s) contact telephone number including area code: ……...

Nominee(s) email address: ……

Nominees date of birth (junior volunteer category only): ……...

WHICH CATEGORY ARE YOU ENTERING THE NOMINEE FOR *(please tick box)*

Junior volunteer ☐ Talented performer ☐ Service to sport/play ☐

Please explain why you are nominating for the above award (use additional paper if require). Things to think about: What do they do? How long have they been doing this? How much time each week is dedicated to sport? What does this involve? What have they achieved? (Minimum 200 words).

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Please list the main achievements of your nominee over the last 12 months (if nomination is for the Service to Sport/Play please list achievements over the years and number of years service).

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Describe or sum up the individual (maximum of 100 words) …..……..……..…….....

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Signed: ……...…….. Date: ……...

Once completed please return this form by **11 February 2013** to:

Mrs. Sarah Asquith, civic officer,
East Riding of Yorkshire Council, County Hall, Beverley, East Riding of Yorkshire. HU17 9BA

tel: (01482) 393260 - fax: (01482) 393269 - email: chairmans.awards@eastriding.gov.uk

Forms need to arrive no later than 11 February 2013
Nominations received after this date will not be considered